

**CABINET
5TH JULY 2018**

PRESENT: The Leader (Councillor Morgan)
The Deputy Leader (Councillor Barkley)
Councillors Bokor, Harper-Davies, Mercer, Poland,
Smidowicz, Taylor and Vardy

Councillor Capleton – Chair of the Overview Scrutiny Group

Chief Executive
Section 151 Officer/Strategic Director of Corporate Services
Deputy Monitoring Officer/Democratic Services Manager
Head of Finance and Property Services
Procurement Manager
Health and Safety Officer

Health, Safety and Wellbeing Manager (Leicestershire County
Council)

APOLOGIES: Councillor Rollings

The Leader stated that this meeting would be recorded and the sound recording subsequently made available via the Council's website. He also advised that, under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, other people may film, record, tweet or blog from this meeting, and the use of any such images or sound recordings was not under the Council's control.

9. DISCLOSURES OF PECUNIARY AND PERSONAL INTERESTS

No disclosures were made.

10. LEADER'S ANNOUNCEMENTS

No announcements were made.

11. MINUTES OF PREVIOUS MEETING

The minutes of the meeting held on 14th June 2018 were confirmed as a correct record and signed.

With reference to Minute 3 (Minutes of the previous meeting) and Minute 133 (Climate Change Strategy and Action Plan 2018-2022), the Democratic Services Officer confirmed that the latest Carbon Monitoring report is available on the intranet and would be circulated to all councillors.

12. QUESTIONS UNDER CABINET PROCEDURE 10.7

No questions had been submitted.

13. AMENDMENTS TO ANNUAL PROCUREMENT PLAN

Considered a report of the Head of Finance and Property Services to consider additions to the Annual Procurement Plan 2018/19 (item 6 on the agenda filed with these minutes).

Councillor Capleton, Chair of the Overview Scrutiny Group, presented a report detailing the Group's pre-decision scrutiny of the matter and recommendation (copy filed with these minutes).

The Procurement Manager assisted with consideration of the report.

RESOLVED

1. that the contracts, over £25,000 and up to £75,000, listed in Appendix A to the report of the Head of Finance and Property Services, be let in accordance with Contract Procedure Rules;
2. that the contracts, over £75,001 and up to £500,000, listed in Appendix B to the report of the Head of Finance and Property Services be let in accordance with Contract Procedure Rules;
3. that the report of the Overview Scrutiny Group be noted.

Reasons

1. & 2. To allow contracts of the Council to be let in accordance with contract procedure rules.
3. To acknowledge the work undertaken by and the views of the Overview Scrutiny Group.

14. CAPITAL PLAN AMENDMENT REPORT

Considered a report of the Head of Finance and Property Services to consider changes to the 2018/19 – 2020/21 Capital Plan and its financing (item 7 on the agenda filed with these minutes).

Councillor Capleton, Chair of the Overview Scrutiny Group, presented a report detailing the Group's pre-decision scrutiny of the matter and recommendation (copy filed with these minutes).

The Head of Finance and Property Services assisted with consideration of the report.

RESOLVED

1. that the current Capital Plan for 2018/19 - 2020/21, as amended by the changes shown in Appendix 1 to the report of the Head of Finance and Property Services, in the sum of £29,822.5k, be approved;
2. that the Beehive Lane car park fire and evacuation safety systems scheme to the sum of £125k be added to the Capital Plan in 2018/19 and that it proceeds;
3. that the report of the Overview Scrutiny Group be noted.

Reasons

1. To enable the Capital Plan to be the basis for capital spending by the Council and so that schemes may proceed.
2. To confirm that the Beehive Lane car park fire and evacuation safety systems scheme, to the sum of £125k, should be added to the Capital Plan and should proceed and that the cost be funded, in full, from capital receipts.
3. To acknowledge the work undertaken by and the views of the Overview Scrutiny Group.

15. REINVESTMENT RESERVE FUNDING TO ENABLE INVESTMENT IN PROPERTY FUND

Considered a report of the Head of Finance and Property Services to consider funding from the Reinvestment Reserve to enable the Council to undertake investment in an additional Property Fund (item 8 on the agenda filed with these minutes).

The Head of Finance and Property Services assisted with consideration of the report.

RESOLVED that an amount of up to £160,000 is made available from the Reinvestment Reserve to fund investment in a further Property Fund during 2018/19 financial year.

Reason

To enable the Council to undertake investment in a further Property Fund in a timely and cost effective manner.

16. ANNUAL HEALTH AND SAFETY PERFORMANCE REPORT 2017/18

Considered a report of the Head of Strategic Support to consider the Annual Health and Safety Performance Report 2017/18 (item 9 on the agenda filed with these minutes).

Councillor Capleton, Chair of the Overview Scrutiny Group, presented a report detailing the Group's pre-decision scrutiny of the matter and recommendation (copy filed with these minutes).

The Strategic Director of Corporate Services, the Health, Safety and Wellbeing Manager (Leicestershire County Council) and the Health and Safety Officer assisted with consideration of the report.

RESOLVED

1. that the Council's health and safety performance over the preceding year, as set out in Part B of the report of the Head of Strategic Support, be noted;
2. that the report of the Overview Scrutiny Group be noted.

Reasons

1. It is considered good practice by the Health and Safety Executive, the Institute of Directors and the Royal Society for the Prevention of Accidents for public bodies to publish an annual report on health and safety performance. The Management of Health and Safety at Work regulations 1999 require all employers to review their health and safety management system. Since 2015 the Council has employed BS OHSAS 18001: "Occupational Health & Safety Management Systems" as its base system for managing health and safety.
2. To acknowledge the work undertaken by and the views of the Overview Scrutiny Group.

17. MEMORANDUM OF UNDERSTANDING WITH JIANYANG MUNICIPAL GOVERNMENT

Considered a report of the Chief Executive to consider a Memorandum of Understanding with the Jianyang Municipal Government setting out how the Council and the Jianyang Municipal Government will work together to promote trade and co-operation between their localities (item 10 on the agenda filed with these minutes).

The Chief Executive assisted with consideration of the report. He advised that a delegation from Jianyang may now be visiting later in the year rather than late July as stated in the report. It was also noted that there were no current plans to send a delegation from Charnwood to Jianyang but if this was later deemed appropriate then the focus would be on the economy and business and it was anticipated that sponsorship would be sought.

RESOLVED that the Memorandum of Understanding with the Jianyang Municipal Government, appended to the report of the Chief Executive, be approved and entered into.

Reason

To support joint working with the Jianyang Municipal Government to promote and encourage trade, investment, cultural links and tourism between the two localities.

NOTES:

1. The decisions in these minutes not in the form of recommendations to Council will come into effect at noon on Friday, 13th July 2018 unless called in under Scrutiny Committee Procedure Rule 11.7
2. No reference may be made to these minutes at the Council meeting on 3rd September 2018 unless notice to that effect is given to the Democratic Services Manager by five members of the Council by noon on Friday, 13th July 2018.
3. These minutes are subject to confirmation as a correct record at the next meeting of the Cabinet.